

## Training Course weekday rates

The pricing below is for delivering your chosen weekday face-to-face or virtual training course for 6 to 10 participants. Prices exclude VAT, and for training at your premises, travel expenses and optional printing of training materials. Most face-to-face training is booked with a local trainer to you. Virtual courses are delivered via Zoom (preferred platform) or MS Teams (on request).

## Customer Service Skills

[Customer Service](#) \*

[Complaint Handling](#) \*

[Telephone Skills](#) \*

One day	Half day
£1095	£750

\* denotes both one and half day course

## Interpersonal and Management Skills

[Assertiveness Skills](#)

[Basic Sales Skills](#)

[Chairing Meetings](#) \*

[Change Management](#)

[Coaching Skills](#) \*

[Communication Skills](#) \*

[Competency Based Interviewing](#) \*

[Conflict and Resilience](#)

[Creativity and Innovation](#) \*

[Dealing with Difficult Behaviour](#) \*

[Delegation Skills](#) \*

[Facilitation Skills](#)

[First Line Manager Part 1](#)

[First Line Manager Part 2](#)

[High Performance Teams](#)

[Influencing Skills](#)

[Minute Taking](#) \*

[Performance Appraisal](#) \*

[Performance Management](#)

[Presentation Skills](#)

[Time Management](#) \*

One day	Half day
£1195	£850

\* denotes both one and half day course

## Prices include:

6 to 10 participants  
(subject to course)

Conversation  
with our Account Manager

Editable PDF materials  
for printing or online use

Work based scenarios  
You provide us with your own  
work-based scenarios for the  
training

Post Course Resources  
(including Coaching Guides  
subject to course)

Tel: 01635 890450  
[info@ksl-training.co.uk](mailto:info@ksl-training.co.uk)



## Bespoke option:

Contact us to provide you  
with a quote to create  
your perfect training  
programme.

## Leadership and Specialist Skills

<a href="#">Budgeting for Managers</a>	<b>One day</b> <b>£1295</b>	<b>Half day</b> <b>£950</b>
<a href="#">Business Networking *</a>		
<a href="#">Conflict Resolution for Managers</a>		
<a href="#">Emotional Intelligence</a>		
<a href="#">Finance for Non-Financial Managers</a>		
<a href="#">Recruitment and Selection</a>		
<a href="#">Report Writing</a>		
<a href="#">Stress Management *</a>		
<a href="#">Wellbeing *</a>		
<a href="#">Budgeting for Managers</a>	<b>Two days</b> <b>£2590</b>	
<a href="#">Emotional Intelligence</a>		
<a href="#">Finance for Non-Financial Managers</a>		
<a href="#">Intermediate Sales Skills</a>		
<a href="#">NLP Sales</a>		
<a href="#">Sales Negotiation</a>		
<a href="#">Train the Trainer</a>		
<a href="#">Belbin Team Building *</a>	<b>One day</b> <b>£1295 +</b> <b>£37 pp</b> <b>£60 pp</b>	<b>Half day</b> <b>£950 +</b> <b>£37 pp</b> <b>£60 pp</b>
<a href="#">MBTI Team Building *</a>		

\* denotes both one and half day course

## Virtual "Bite Size" Courses

### [Virtual Training](#)

1 X 2 hours course	<b>£595 TO £795</b>
1 x 3 hours course	<b>£750 TO £950</b>

## Training Packages

### [Management Essentials](#)

4 x 3 hours virtual modular programme	<b>£3200</b>
6 x 2 hours virtual modular programme	<b>£3600</b>

### [Leadership Programme](#)

2 x one day face to face programme	<b>£3500</b>
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## Prices do not include:

### Travel expenses

45p per mile or train fare from trainer location plus car parking fees

### Optional printing

£9.50 per participant plus £12.50 delivery fee

### Split one day course

into two half day sessions delivered on site over separate days for an additional £200

### Specialist courses

Additional expenses may be quoted

Tel: 01635 890450  
[info@ksl-training.co.uk](mailto:info@ksl-training.co.uk)

### Special discount

£100 off one day courses for NHS, Charities, Not for Profit and Public Sector Organisations **or**

£100 off one day courses with less than 6 participants for Private Sector Organisations

VAT at 20% prevailing rate